

Office of Admissions APPLICATION CHECKLIST

Online Application Form

_____ Completed and submitted online application form.

_____ Use full legal name. If you submit documents with a different name, submit supporting documents showing name change.

_____ After submitting your application, check the document tracking section often.

Applications and supporting documents postmarked on or after the deadline, faxed, or emailed will NOT be accepted.

Non-Refundable Application Processing Fee

_____ Pay \$10.00 application fee. Methods of payment include:

- You can pay online, go to <http://www.haskell.edu/bursar/pay-online/>. You should note in the "comments" section the semester you plan to attend and an application fee. Once you get your receipt from Pay.gov, forward payment receipt email to admissions@haskell.edu and include your full legal name.
- DO NOT SEND CASH! You can enclose a money order or cashier's check made payable to "Haskell Indian Nations University". Personal checks NOT accepted.
- You can pay in-person at the Bursar Office and hand deliver a receipt to Admissions Office.

Official high school transcript(s) or GED certification (NEW STUDENTS ONLY)

_____ IF STILL IN HIGH SCHOOL, submit the most current transcript showing your progress to date.

_____ If you graduated high school, contact your high school to request an official transcript. Transcript should be mailed or hand delivered to the Haskell Office of Admissions.

- If the school issues an official transcript to the student in a sealed envelope, the envelope should remain sealed in order to be considered official.

Important: *Please make sure you request a final official transcript upon graduation, with full graduation date, grade point average, and student ranking. Your acceptance is contingent upon receipt of this final official document.*

_____ If you earned a General Education Development (GED) certification, submit an official document with test scores.

Official Technical, Junior or Community Colleges, Universities Transcript(s)

Important: *You will NOT be considered for admission to Haskell if you cannot provide an official transcript. This is not an option.*

_____ IF YOU ARE CURRENTLY ATTENDING SCHOOL, submit the most current transcript showing your progress to date.

_____ Contact ALL school(s) to request(s) an official transcript(s). Transcript(s) should be electronic, mailed or hand delivered to the Haskell Office of Admissions.

_____ Include ALL schools attended. This information will be verified through the National Student Clearinghouse. **Note:** It is a policy of the University that applications not disclosing all prior academic work could be disqualified.